






ETC Coordination Course 2021 (Virtual)

Although delivered through a fully virtual format, the ETC Coordination Course continues to offer the following course objective¹:






'To equip humanitarian responders with the knowledge, skills, attitude, and tools to enable them to coordinate, or support the coordination of ETC or other inter-agency ICT emergency response operations.'

Thank you for taking the time to read further into the delivery format for the ETC Coordination Course 2021. The course has undergone some redesign since the unfortunate cancellation of the scheduled in-person 2020 event. Embracing a variety of delivery formats, the 2021 course will take place over a 9-week duration between 14 September and 11 November 2021. It will facilitate opportunities to enhance knowledge surrounding the process of ETC Coordination and live online sessions will be hosted to provide interaction with SMEs and experienced Emergency Response personnel.

ETC Coordination Course Flow

	Wk 1	Wk 2	Wk 3	Wk 4	Wk 5	Wk 6	Wk 7	Wk 8	Wk 9
	✓ Kick-off	✓ Intro to Planning	✓ ETC Resources ✓ Donors	✓ Mobilisation ✓ Deployment	✓ Phase End	✓ CONOPs Brief	✓ IM ✓ MNOS ✓ Actors	✓ Operational Insight	✓ ETC Forums ✓ Meeting Profiles ✓ Course Close
	✓ ETC Induction ✓ Context of HRO	✓ Teamwork ✓ Service Mindset	✓ ETC Project Management ✓ ETC Tools	✓ Inter-Agency ICT Response ✓ Preparedness	✓ Budgeting ✓ M&E			✓ ETC Case Study	
		✓ Soft Skills		✓ Presentation Skills	✓ Operational Risk	✓ Assessment ✓ The HRP		✓ Source & Procure ✓ Staffing	✓ Handover
						✓ Analyse CONOPs	✓ Actor Mapping	✓ Case Study Discussion	✓ ICT Stakeholder Meeting
						✓ Evaluate CONOPs	✓ Evaluate & Prioritise Actors		✓ Evaluate Meeting Objectives

Key: Phase 1 Phase 2

 Online Brief
  eLearning
  Virtual Classroom
  Group Work
  Group Debrief

The training will take place in two phases during which up to 4.5 hours of learning is required each week. The first phase provides a focus on the transfer of knowledge whereas the second promotes opportunities to interact and apply learning. The concept for the training is one of progressive exposure to ETC ways of working with associated group work activities which provide a forum to interact with other participants. A key tenet of the revised format is ensuring that the relevant experience, which all participants possess, is shared and applied to the ETC Emergency Response context and applicants must ensure their availability for the duration of the course.

¹ [ETC Website: Coordination Course](#)