The ETC Trainee Coordinator Induction offers the following overall objective[1]:

> **'To equip humanitarian ICT responders with the knowledge and skills to enable them to support active ETC operations in a trainee coordinator role.'**

Thank you for taking the time to read into the delivery format for this programme of study. The syllabus has been designed to focus on cluster lead agency processes which support ETC operations. Adopting a distance learning format, successful completion is heavily dependent on self-study and timely return of submissions. These tasks direct learners towards relevant processes which sit within the core responsibilities of an ETC Coordinator.

The programme will take place over a 4-week duration. Self-paced e-modules will be undertaken alongside live online sessions which provide the necessary background to undertake associated tasks. Feedback will be provided on submissions and an individual review of overall performance is received in the final week of the programme.

Live online sessions and self-paced elements will deliver discrete training objectives. Whilst live online briefs and self-paced e-modules seek to transfer knowledge, the tasks achieved through self-study consolidate this knowledge through investigation and application. The ability to receive feedback from Global ETC subject matter experts also promotes the opportunity for post-course professional development.

This induction programme represents the penultimate stage in the ETC Coordinator learning pathway and aims to ensure that a trainee coordinator is ready in all respects to support an ETC Coordinator on a live operation.

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[1] ETC Website: ETC Trainee Coordinator Induction